



Wampler Property Management, LLC.  
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## Welcome!

*Please read the following information to assist you with some of your initial questions:*

- **Keys:** You will be issued one set of apartment keys per person and one mailbox key. We keep records of what keys you are issued and we expect the same number of keys returned at the end of your lease. You will be charged a \$25 replacement fee for any key not returned to us. Duplicate keys can be made at a cost of \$10 per key.
- **Utilities:** You are required to have all utilities that you pay placed in your name at the time of move in. If you are uncertain as to your responsibilities, please check your lease or contact our office. Utility numbers:

Ameren – 1-800-755-5000

Illinois American Water – 1-800-422-2782

Comcast – 1-800-COMCAST

AT&T – 1-800-464-7928

- **Parking:** If you have an assigned parking space and someone else parks in it, you should call the towing service. The name and phone number of the towing company is posted in your parking lot. Please expect some confusion amongst tenants at the start of the year as they may accidentally park in the wrong spot. You are being given a vehicle decal and a parking identification card.
- **Waterbeds:** You need permission from us to have a waterbed in your apartment. Proof of insurance will be required.
- **NSF Checks:** There will be a \$25 charge on returned checks. We will not put a check through twice. Please verify your own funds before issuing a check to us.
- **Bikes:** Bikes may not be stored in apartments. There is a bike rack at your building for you to use.